



## 2024 Rotary Club of Tulsa Above and Beyond Service Awards Nomination Form

### PURPOSE

The Rotary Club of Tulsa initiated the Above and Beyond Awards to recognize and honor professionals within Tulsa's police and fire departments, who through their exceptional performance of community service activities, have distinguished themselves above and beyond the call of duty.

### OBJECTIVE

The Rotary Club of Tulsa's Above and Beyond Awards acknowledges one police officer and one firefighter who demonstrate outstanding acts of character, commitment, and compassion to both profession and community.

### ELIGIBILITY

All sworn, full-time Tulsa Police officers and firefighters below the rank of chief are eligible. Eligibility includes assistant police chiefs and district fire chiefs. Nominations may be made for exceptional achievement in any police or fire prevention endeavor that exemplifies commitment to their duties "Above and Beyond" what would normally be expected. Outside community service will be an important criteria used in the selection process.

### NOMINATION PROCESS

All nominations will be reviewed based on the detailed information submitted with the application with particular emphasis on any community service or other activities outside of normal work duties.

- Step 1: Prepare a Narrative – In 500 words or less, please provide written detailed information regarding why you are nominating this individual for a Rotary Club of Tulsa Above and Beyond Award.
- Step 2: Gather Supporting Documentation – Additional support documentation is encouraged, such as letters of support, news articles, report, etc. These may be attached to the nomination form.
- Step 3: Submission – Submit to the Rotary Club of Tulsa no later than February 29, 2024.

### ENDORSEMENT

Nominations may be made by an associate or superior, however, it must have a signed endorsement from the administrative head.

### NOTIFICATION

Winners will be notified the first week of April.

### AWARD WINNERS

Winners will receive a trophy recognizing their accomplishment. Additionally, their names will be engraved on a wall plaque for display within their respective departments. **Finally, a \$5,000 donation, in their names, will be awarded to the charity of their choice.**

## AWARDS PRESENTATION

The winner and two personal guests, along with the recipient's chief, supervisor, direct report, and nominator will be invited to attend the Rotary Club of Tulsa's Above and Beyond Awards luncheon on Wednesday, May 1, 2024, at 11:30am at First Methodist Church, 1115 S. Boulder Ave., Tulsa, OK.

## DEADLINE

Nomination forms and all documentation must be received no later than February 29, 2024.

If you have any questions, please call the Above and Beyond Committee Chair, Tom Perrault, at 918-407-4045.

## ABOVE AND BEYOND AWARD CRITERIA

This award is presented to one police officer and one firefighter for outstanding service and deeds to their department, community, and profession. Selection criteria may include the following:

1. Exemplifies the qualities expected in their respective profession.
2. Displays a good attitude toward the public and the department which they serve.
3. Is a consummate professional with an exemplary work ethic
4. Represents their department in an honorable manner and serves their community with pride, honor, and service.
5. Serves and participates in community-based organizations or projects that positively reflect upon the police officer or firefighter, the department, and favorably impacts the Tulsa community.
6. It is recognized that it is difficult to distinguish between an officer and firefighter's everyday duties and their service to the community outside those duties. Therefore, even though community service is an important criterion to consider when determining who is to receive this award, going "above and beyond" those everyday duties will be afforded equal importance.



## NOMINATION FORM

Application due February 29, 2024

Please complete this form and include signatures where indicated. Note: You may type into the form and then print prior to submitting.

Scan and send this completed form and all attachments to Tom Perrault, Above and Beyond Committee Chair, at [tperrault@rcins.com](mailto:tperrault@rcins.com), or mail to the Rotary Club of Tulsa, 616 S. Boston Avenue, Suite 410, Tulsa, OK 74119. Character references, other than department members (attach separate letters), may be mailed or submitted electronically along with this nomination form.

### NOMINEE INFORMATION

Name of Nominee	
Department	
Title/Rank	
Full Work Address	
Cell Phone & Email	
Years of Service	
Armed Services, VFW, DAV, Peace Corps, etc.	
Community Service, other than department activities. (Use separate sheet if necessary)	
List any special activities or service not listed above.	

### NOMINATOR INFORMATION

Name of Nominator	
Full Work Address	
Cell Phone & Email	
I am nominating the above individual for the following reasons... (use separate sheet if necessary)	
Nominator Signature and Date	
Endorsing Administrative Head (please print)	
Endorsing Administrative Head Signature and Date	

Thank you for taking time to nominate this amazing person for the annual Above and Beyond Award from the Rotary Club of Tulsa!